**LONG-TERM HR INTERN (COMPULSORY INTERNSHIP)**

**What we offer**

·       Collaborative and friendly working environment that thrives on learning,

·       Hands-on opportunities to learn recruitment processes with high volume,

**Qualification**

·       Being a student in the 3th or 4th grade,

·       Strong communication skills,

·       Good level in English,

·       Good command of MS Office programs,

·       Solid time management skills,

·       Energetic, highly motivated

**Job Description**

·       Screening applicants, giving support to seeking right candidates for the positions, arranging interviews, Screening CVs and scheduling interviews for candidates,

·       Support for HR database updates,

·       Support for all HR recruitment processes

Located in Istanbul